



## Sustainable Communities Work Programme 2016/17

This table sets out the Sustainable Communities Panel Work Programme for 2016/17; the items listed were agreed by the Panel at its meeting on 9 June 2016. This Work Programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment upon pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre-decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

**Chair:** Cllr Abby Jones

**Vice-chair:** Cllr Daniel Holden

### **Scrutiny Support**

For further information on the work programme of the Sustainable Communities Scrutiny Panel please contact: -  
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For more information about overview and scrutiny at LB Merton, please visit [www.merton.gov.uk/scrutiny](http://www.merton.gov.uk/scrutiny)

**Meeting date:** 9 June 2016 (**Deadline for papers:** 12pm, 1 June 2016)

<b>Scrutiny category</b>	<b>Item/issue</b>	<b>How</b>	<b>Lead member and/or lead officer</b>	<b>Intended outcomes</b>
<b>Scrutiny review</b>	Morden Leisure Centre	Verbal update	Christine Parsloe, Leisure and Culture Development Manager	To provide the Panel with an update on work undertaken and planned in relation to the Morden Leisure Centre development.
<b>Performance monitoring</b>	Performance Reporting	Basket of indicators plus verbal report	Chris Lee, Director Environment and Regeneration	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
<b>Setting the work programme</b>	Agreeing the 2016/17 work programme	Written report	Annette Wiles, Scrutiny officer	To enable the Panel to agree the draft 2016/17 work programme
<b>Performance monitoring</b>	Circle Housing: agreeing questions for meeting on merger	Discussion	Cllr Abby Jones (Chair)	To ensure that the Panel has agreed what questions it wants Circle Housing to answer on its merger with Affinity Sutton during its

				attendance at the next meeting. This is to make sure the meeting makes best use of the time available.
<b>Pre-decision scrutiny</b>	South London Waste Partnership Phase C (LOTS 1 and 2)	Written report	Chris Lee, Director Environment and Regeneration	To provide the Panel with the opportunity to scrutinise awarding LOTS 1 and 2 as part of the South London Waste Partnership prior to going to Cabinet for decision

**Meeting date:** 7 September 2016 (*Deadline for papers: 12pm, 30 August 2016*)

<b>Scrutiny Category</b>	<b>Item/issue</b>	<b>How</b>	<b>Lead member and/or lead officer</b>	<b>Intended outcomes</b>
<b>Setting the work programme</b>	Priorities for 2016/17 – Cabinet Member for Regeneration, Environment and Housing	Verbal report	Cllr Martin Whelton	To provide an overview of portfolio priorities to establish where the Panel might focus its work programme and add value to the work of the Council
<b>Performance review</b>	Questions to Circle Housing on its merger with Affinity Sutton	Question and answer session	Cllr Abby Jones (Chair) and representatives from Circle Housing	Circle Housing is in the process of merging with another housing company (Affinity Sutton). This session will be used to focus on the merger and what effect this will have on

				Circle's residents and the quality of its customer service.
<b>Pre-decision scrutiny</b>	Diesel premium report	Written report	Chris Lee, Director of Environment and Regeneration and John Hill, Head of Public Protection	To give the Panel the opportunity to scrutinise proposals to reduce diesel emissions prior to these going to Cabinet for its decision
<b>Pre-decision scrutiny</b>	Highways maintenance contract	Written report	Chris Lee, Director of Environment and Regeneration and James McGinlay, Head of Sustainable Communities	To provide members with an opportunity to comment on the highways maintenance contract renewal and to make any recommendations to Cabinet for consideration
<b>Performance monitoring</b>	Performance reporting	Basket of indicators plus verbal report	Chris Lee, Director of Environment and Regeneration (and a representative from Community and Housing)	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
<b>Scrutiny review</b>	Update on the commercialisation task group	Verbal report	Cllr Russell Makin, task group chair	To give the Panel the opportunity to consider the findings and agree the recommendations of the task group before these are taken to Cabinet for its approval

<b>Scrutiny review</b>	Scoping the task group for 2016/17 (air quality)	Written report	Annette Wile, Scrutiny Officer (supported by Stella Atinkan, Scrutiny Officer)	The Panel to consider an initial scoping for the 2016/17 task group on air quality
<b>Performance monitoring</b>	Circle Housing: agreeing questions for meeting on repairs and regeneration	Discussion (Possibly to happen outside of the meeting depending on the time available.)	Cllr Abby Jones (Chair)	To ensure that the Panel has agreed what questions it wants Circle Housing to answer on repairs and regeneration during its attendance at the next meeting. This is to make sure the meeting makes best use of the time available
<b>Setting the work programme</b>	Work programme 2016/17	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider

**Meeting date:** 1 November 2016 (**Deadline for papers:** 12pm, 24 October 2016)

<b>Scrutiny Category</b>	<b>Item/issue</b>	<b>How</b>	<b>Lead member and/or lead officer</b>	<b>Intended outcomes</b>
<b>Performance review</b>	Questions to Circle Housing on repairs and regeneration	Question and answer session	Cllr Abby Jones (chair) and representatives from Circle Housing	This session will be used to focus on Circle's record on repairs and regeneration against the commitment set out in the agreement with the Council

<b>Setting the work programme</b>	Priorities for 2016/17 – Cabinet Members for Community and Culture and Cleanliness and Parking	Verbal report	Cllrs Nick Draper and Ross Garrod	To provide an overview of portfolio priorities to establish where the Panel might focus its work programme and add value to the work of the Council
<b>Pre-decision scrutiny</b>	Budget/Business Plan Scrutiny (Round 1)	Written report	Chris Lee, Director of Environment and Regeneration, Simon Williams, Director Community and Housing and Caroline Holland, Director of Corporate Services	To comment on the Council's budget proposals at phase 1
<b>Pre-decision scrutiny</b>	Planning shared service	Written report	Chris Lee, Director of Environment and Regeneration and James McGinlay, Head of Sustainable Communities	To comment on the development of a new shared service to provide planning services
<b>Performance monitoring</b>	Performance reporting	Basket of indicators plus verbal report	Chris Lee, Director of Environment and Regeneration (and a representative from Community and Housing)	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary

<b>Scrutiny review</b>	Draft final report of the commercialisation task group including recommendations	Written report	Cllr Russell Makin, task group chair	To give the Panel the opportunity to consider the findings and agree the recommendations of the task group before these are taken to Cabinet for its approval
<b>Setting the work programme</b>	Work Programme 2016/17	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider

**Meeting date: 12 January 2017 (Deadline for papers: 12pm, 4 January 2017)**

<b>Scrutiny Category</b>	<b>Item/issue</b>	<b>How</b>	<b>Lead member and/or /lead officer</b>	<b>Intended outcomes</b>
<b>Pre decision scrutiny</b>	Budget and business plan scrutiny (round 2)	Report	Chris Lee, Director of Environment and Regeneration and James McGinlay, Head of Sustainable Communities	To comment on the budget and business plan proposals at phase 2 and make any recommendations to the Commission to consider and coordinate a response to Cabinet
<b>Performance monitoring</b>	Performance reporting	Basket of indicators plus verbal report	Chris Lee, Director of Environment and Regeneration (and a representative from Community and Housing)	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as

				necessary
<b>Pre-decision scrutiny</b>	Resurgence, the collapse of the Circle group structure and ending of a local board	Written report	Simon Williams, Director of Community and Housing, and Steve Webb, Business Support and Relationship Manager, Housing Need	To allow the Panel to consider this decision and provide its comment before it is reviewed by Cabinet on 16 January 2017
<b>Scrutiny review</b>	Monitoring of the implementation of the recommendations of the housing supply task group	Written report	Steve Langley, Head of Housing Needs and Strategy, and James McGinlay, Head of Sustainable Communities	For the Panel to monitor the implementation of the recommendations it made and were accepted by Cabinet
<b>Scrutiny review</b>	Car club proposal update	Written report	Chris Chowns, Transport Planner and Projects Officer	For the Panel to monitor progress with car club provision in the borough
<b>Setting the work programme</b>	Work programme 2016/17	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider



Meeting date: 22 February 2017 (*Deadline for papers: 12pm, 14 February 2017*)

Scrutiny Category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Performance monitoring	Performance reporting	Basket of indicators plus verbal report	Chris Lee, Director of Environment and Regeneration (and a representative from Community and Housing)	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary
Performance monitoring	ANPR and parking update report (including pavement parking and RINGO)	Written report	Chris Lee, Director of Environment and Regeneration and John Hill, Head of Public Protection	To providing the Panel with the opportunity to monitor the performance of the Council's arrangements for parking in the borough and the new ANPR system
Performance monitoring	Libraries Annual Report	Presentation	Anthony Hopkins, Head of Library and Heritage Services	To provide the annual report on libraries service and to inform members of proposed future development of the libraries service
Performance monitoring	Town Centre regeneration update (including updates on developments ie: cycling provision)	Presentation	James McGinlay, Head of Sustainable Communities and Paul McGarry, Head of futureMerton	To provide a progress update on the delivery of the Council's town centre regeneration programme

<b>Scrutiny review</b>	Monitoring the work of the air quality task group	Written report	Cllr Imran Uddin, chair of the task group and Stella Akintan, scrutiny officer	To update the Panel on the task group's progress and to enable it to comment on the work of the task group going forward
<b>Setting the work programme</b>	Work programme 2016/17	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.

**A meeting of the Public Transport Liaison Committee** will be held on 23 February 2017 to address some of the issues raised by LB Merton's residents regarding public transport. Additionally items are likely to include: Crossrail2, Drivenow floating car club, Mitcham Town Centre and on-street electric vehicle charging points.

**Meeting date:** 21 March 2017 (*Deadline for papers: 12pm, 13 March 2017*)

<b>Scrutiny Category</b>	<b>Item/issue</b>	<b>How</b>	<b>Lead member and/ lead officer</b>	<b>Intended outcomes</b>
<b>Performance monitoring</b>	Performance reporting	Basket of indicators plus verbal report	Chris Lee, Director of Environment and Regeneration (and a representative from Community and Housing)	To highlight to the Panel any items for concern where under performance is evident and to make any recommendations or request information as necessary

<b>Pre-decision scrutiny</b>	Environmental health, trading standards and licensing shared services expansion	Written report	Chris Lee, Director of Environment and Regeneration and John Hill, Head of Public Health	This is a well established and successful shared service. This will provide the opportunity for the Panel to scrutinise the service as it expands to include and additional authority
<b>Performance monitoring</b>	Facilities for physical activity in children's playgrounds	Written report	Chris Lee, Director of Environment and Regeneration	For the Panel to monitor how the Council provides facilities that support children in the borough to be physically active
<b>Performance monitoring</b>	Merton Adult Education	Written report	Anthony Hopkins, Head of Library and Heritage Services	To give the Panel and opportunity to start to assess the performance of Merton's Adult Education now it is being delivered through an outsourced service
<b>Scrutiny review</b>	Executive response and action plan – commercialisation task group	Written report	TBC	To provide the Panel with a response to the report and recommendations of the commercialisation task group following Cabinet consideration

<b>Performance review</b>	Update report on the externalisation of the South London Waste Partnership Phase C	Verbal report	Chris Lee, Director of Environment and Regeneration and Cormac Stokes, Head of Street Scene and Waste	To provide the Panel within an update on the externalisation of services as a result of the South London Waste Partnership Phase C contract
<b>Scrutiny review</b>	Topic suggestions 2017/18	Written report	Annette Wiles, Scrutiny Officer	To seek topic suggestions from the Panel to inform discussions about the Panel's 2017/18 work programme